

Short Courses in Coffs Harbour/Lismore with MTA NSW

2010

Course Title	Fees	Location	Time	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
OH&S Consultation (4 days)	\$550 (GST Free)	Coffs Harbour	9:30am- 4:30pm											
		Lismore										19, 20, 26, 27		
Customer Service (1/2 day)	\$185 (GST Inc)	Coffs Harbour	7:30am- 11:00am						29					
		Lismore												
Leadership and Management workshop (1 day)	\$350 (GST Inc)	Coffs Harbour	9:30am- 4:30pm											
		Lismore				28								
Time Management & Delegation (1/2 day)	\$185 (GST Inc)	Lismore	3:30pm – 7:00pm										17	
Vehicle Sales 2 day course	\$360 (GST Inc)	Coffs Harbour	9:30am- 4:30pm			20 & 21								
		Lismore												
Vehicle Sales Compliance (1/2 day)	\$185 (GST Inc)	Coffs Harbour	9:30am – 1:00pm											
		Lismore		10										
Closing the sale & handling objections (1/2 day)	\$185 (GST Inc)	Coffs Harbour	9:30am – 1:00pm				13							
		Lismore												
Understanding Minimum Employment Entitlements (1/2 day)	\$185 (GST Inc)	Coffs Harbour	9:30am – 12:30pm	TBA										
		Lismore	9:30am – 12:30pm											

Also available with MTA NSW upon request:

Manual Handling (1/2 day)
 OHS Induction (1/2 day)
 Return to Work Coordinator
 Computer Courses

Dates coming soon for:

Mentoring & Coaching Apprentices
 Sales Managers Course

On-Site Training- Many of MTA NSW Short Courses can be delivered at your workplace, a small number of criteria apply for this. For further details please contact our Training Department on 02 9213 4222.

To register for a course or to find out more information

- visit <http://training.mtansw.com.au> or email training@mtansw.com.au or call 02 9213 4222